



BOARD OF TRUSTEES
Regular Meeting
October 11, 2023
7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
6. PUBLIC HEARINGS
 - a. Application to Transfer the Industrial Facilities Tax Exemption Certificate 2018-003 from Burch Tank and Truck, Inc. to Bandit Industries, Inc.
7. PUBLIC COMMENT: Restricted to three minutes regarding items on this agenda

Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)
8. CLOSED SESSION
9. REPORTS/BOARD COMMENTS
 - A. Current List of Boards and Commissions – Appointments as needed
 - B. Board Member Reports
 - C. Memo from Treasurer Rice: List of Delinquent Assessments (Step 1 to get them on the winter tax roll)
10. CONSENT AGENDA
 - A. Communications
 - B. Minutes – September 27, 2023 – Regular Meeting
 - C. Accounts Payable
 - D. Payroll
 - E. Meeting Pay
 - F. Fire Reports
11. NEW BUSINESS
 - A. Discussion/Action: (Nanney) Application to Transfer the Industrial Facilities Tax Exemption Certificate 2018-003 from Burch Tank and Truck, Inc. to Bandit Industries, Inc.
 - B. Discussion/Action: (Township Clerk) Consideration to approve a joint 9-day early voting agreement between City/UT

C. Discussion/Action: (Board of Trustees) Negotiating of the Manager 2024 Employment Agreement

12. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue

Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)

13. MANAGER COMMENTS

14. FINAL BOARD MEMBER COMMENT

15. ADJOURNMENT

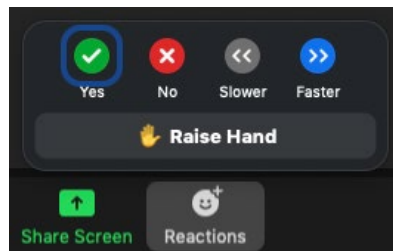
Hybrid Meeting Instructions for the Charter Township of Union Board of Trustees Meeting

The public can view all Union Township meetings live by clicking on our [YouTube Channel](#). For those who would like to participate during public comment, you can do so via Zoom.

[Click here](#) to participate in the Zoom Meeting via computer or smart phone. (Meeting ID Enter “861 1599 5624” Password enter “926394”). Access to the electronic meeting will open at 6:50 p.m. and meeting will begin at 7:00 p.m.

Telephone conference call, dial (312-626-6799). Enter “861 1599 5624” and the “#” sign at the “Meeting ID” prompt, and then enter “926394” at the “Password” prompt. Lastly, re-enter the “#” sign again at the “Participant ID” prompt to join the meeting.

- All public comments for items on the agenda will be received during the Public Comment section of the Agenda and any issue not on the agenda will be received during the Extended Public Comment section of the Agenda.
- Computer/tablet/smartphone audience: To indicate you wish to make a public comment, please use the “Reactions” icon. **Next, click on the “Raise Hand” icon** near the bottom right corner of the screen.



- **To raise your hand for telephone dial-in participants, press *9.** You will be called on by the last three digits of your phone number for comments, at which time you will be unmuted by the meeting moderator.
- Please state your name and address for the minutes and keep public comments concise.

You will be called upon once all in-person comments have been received, at which time you will be unmuted by the meeting moderator.

Persons with disabilities needing assistance should call the Township office at (989) 772-4600. Persons requiring speech or hearing assistance can contact the Township through the Michigan Relay Center at 711. A minimum of one (1) business day of advance notice will be necessary for accommodation.

Board Expiration Dates

| Planning Commission Board Members (9 Members) 3 year term | | | |
|---|---------|-------------|-----------------|
| # | F Name | L Name | Expiration Date |
| 1-BOT Representative | James | Thering | 11/20/2024 |
| 2-Chair | Phil | Squattrito | 2/15/2026 |
| 3-Vice Chair | Ryan | Buckley | 2/15/2025 |
| 4-Secretary | Doug | LaBelle II | 2/15/2025 |
| 5 - Vice Secretary | Tera | Albrecht | 2/15/2024 |
| 6 | Stan | Shingles | 2/15/2024 |
| 7 | Paul | Gross | 2/15/2025 |
| 8 | Nivia | McDonald | 2/15/2026 |
| 9 | Jessica | Lapp | 2/15/2026 |
| Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term | | | |
| # | F Name | L Name | Expiration Date |
| 1-Chair | Liz | Presnell | 12/31/2025 |
| 2 -Vice Chair | Richard | Barz | 12/31/2025 |
| 3- PC Rep | Ryan | Buckley | 2/15/2025 |
| 4 - | Vacant | | 12/31/2023 |
| 5 - | Eric | Loose | 12/31/2024 |
| Alt. #1 | David | Coyne | 12/31/2024 |
| Alt #2 (BOT Repesantive) | Jeff | Brown | 11/20/2024 |
| Board of Review (3 Members) 2 year term | | | |
| # | F Name | L Name | Expiration Date |
| 1 | Doug | LaBelle II | 12/31/2024 |
| 2 | Sarvjit | Chowdhary | 12/31/2024 |
| 3 | Bryan | Neyer | 12/31/2024 |
| Alt #1 | Randy | Golden | 12/31/2024 |
| Construction Board of Appeals (3 Members) 2 year term | | | |
| # | F Name | L Name | Expiration Date |
| 1 | Colin | Herren | 12/31/2023 |
| 2 | Joseph | Schafer | 12/31/2023 |
| 3 | Andy | Theisen | 12/31/2023 |
| Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term | | | |
| 1 | Mark | Stuhldreher | 12/31/2024 |
| 2 | John | Dinse | 12/31/2023 |
| Chippewa River District Library Board 4 year term | | | |
| 1 | Ruth | Helwig | 12/31/2023 |
| 2 | Lynn | Laskowsky | 12/31/2025 |



Board Expiration Dates

| EDA Board Members (9 Members) 4 year term | | | |
|--|-------------|-------------|-----------------|
| # | F Name | L Name | Expiration Date |
| 1-Chair | Thomas | Kequom | 4/14/2027 |
| 2-VC/BOT Rep | Bryan | Mielke | 11/20/2024 |
| 3 | James | Zalud | 4/14/2027 |
| 4 | Richard | Barz | 2/13/2025 |
| 5 | Robert | Bacon | 1/13/2027 |
| 6 | Marty | Figg | 6/22/2026 |
| 7 | Sarvjit | Chowdhary | 6/22/2027 |
| 8 | Jeff | Sweet | 2/13/2025 |
| 9 | David | Coyne | 3/26/2026 |
| Mid Michigan Area Cable Consortium (2 Members) | | | |
| # | F Name | L Name | Expiration Date |
| 1 | Kim | Smith | 12/31/2025 |
| 2 | vacant seat | | |
| Cultural and Recreational Commission (1 seat from Township) 3 year term | | | |
| # | F Name | L Name | Expiration Date |
| 1 | Robert | Sommerville | 12/31/2025 |
| Sidewalks and Pathways Prioritization Committee (2 year term -PC Appointments) | | | |
| # | F Name | L Name | Expiration Date |
| 1 - BOT Representative | Kimberly | Rice | 11/20/2024 |
| 2 - PC Representative | Stan | Shingles | 2/15/2024 |
| 3 - Township Resident | Jeff | Siler | 8/15/2023 |
| 4 - Township Resident | vacant seat | | 10/17/2022 |
| 5 - Member at large | Phil | Hertzler | 8/15/2023 |
| Mid Michigan Aquatic Recreational Authority (2 seat from Township) 3 year term | | | |
| # | F Name | L Name | Expiration Date |
| 1-City of Mt. Pleasant | John | Zang | 12/31/2023 |
| 2-City of Mt. Pleasant | Judith | Wagley | 12/31/2022 |
| 1-Union Township | Stan | Shingles | 12/31/2023 |
| 2-Union Township | Allison | Chiodini | 12/31/2025 |
| 1-Mt. Pleasant Schools | Lisa | Diaz | 12/31/2022 |
| 1-Member at Large | Mark | Stansberry | 2/14/2025 |
| 2- Member at Large | Michael | Huenemann | 2/14/2025 |

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**



Name: Ruth Helwig Date: 10/2/23
Address: 2381 S. Lincoln Rd Mt. Pleasant MI 48858
Phone (home) 989-773-9813 (cell) 989-560-0016 (work) N/A
Email: rhelwig2@gmail.com
Occupation: Retired Librarian

Please select the board you are applying for:

| | |
|--|--|
| <input type="checkbox"/> Zoning Board of Appeals | Must be a Union Township Resident |
| <input type="checkbox"/> Board of Review | Must be a Union Township Resident |
| <input type="checkbox"/> Planning Commission | Must be a Union Township Resident |
| <input type="checkbox"/> EDA | Must meet one of the following qualifications: <input type="checkbox"/> Property owner in East or West DDA <input type="checkbox"/> Resident in Union Township |

☒ OTHER *Specify Board: CRDL

Please state reason for interest in above board:

I have served on the board for several years and feel that I still have things to contribute.

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

I have worked in libraries in some capacity since 1970. I have seen many changes and continue to stay engaged in the issues faced by libraries.

Signature: Ruth Helwig Date: 10/2/23

Ruth Helwig

Background

Librarian with a diverse background in library settings, such as school, public, private and academic libraries. Experience in a wide variety of library functions including cataloging, interlibrary loan, instruction, and collection development. Skilled in problem resolution with a strong background in library automation. Demonstrated communication skills as a liaison to academic departments, as a team leader and as an instructor. Demonstrated leadership and organizational skills directing project teams to successfully complete their assigned tasks.

Career Accomplishments

- Led the team responsible to implementation of the Primo discovery tool
- Led the team responsible for the creation of the campus institutional repository
- Successfully managed several projects for the Central Michigan University Libraries including two integrated library system migrations
- Actively participated in implementing open-URL technology at the Central Michigan University Libraries
- Actively participated in strategic planning process for a district library
- Actively participated in the creation of a district library
- Developed and delivered workshops on a university campus, around the state and international conferences.
- Successfully led committees on a university campus, around the state, and in the local community
- Planned, implemented, and continue to maintain a church library
- Implemented the Z39.50 federated search standard for the Central Michigan University Libraries
- Served as MeL trainer

Professional Experience

| | | |
|--|--------------------|-------------|
| MIDWEST COLLABORATIVE FOR LIBRARY SERVICES | LANSING, MI | 2010 – 2011 |
| • Michigan Electronic Library Database Trainer | | |
| CHIPPEWA RIVER DISTRICT LIBRARY | MOUNT PLEASANT, MI | |
| • Substitute Reference Assistant | | 2014 – 2021 |
| CENTRAL MICHIGAN UNIVERSITY | MOUNT PLEASANT, MI | 1997 - 2014 |
| • Systems Librarian and Subject Librarian | | |
| CENTRAL MICHIGAN UNIVERSITY | MOUNT PLEASANT, MI | 1983 - 1997 |
| • Coordinator of Document Access (Interlibrary Loan) | | |
| CENTRAL MICHIGAN UNIVERSITY | MOUNT PLEASANT, MI | 1975 - 1983 |
| • Library Acquisitions Technician | | |

EDUCATION

| | | |
|--|--------------------|------|
| WAYNE STATE UNIVERSITY | DETROIT, MI | 1996 |
| • Master of Library and Information Science | | |
| CENTRAL MICHIGAN UNIVERSITY | MOUNT PLEASANT, MI | 1983 |
| • Master of Arts in Education | | |
| CENTRAL MICHIGAN UNIVERSITY | MOUNT PLEASANT, MI | 1974 |
| ○ Bachelor of Arts (Major in Library Science; Minor in Elementary Education) | | |

Awards

Eagle Award for volunteerism 2016.

Recipient of the Innovative Interfaces Crystal Award for Conference attendance and participation 2014.

Recipient of the *Staff Excellence Award* at Central Michigan University 2011.

Recipient of the *Volunteers Are Central Award* for November 2010. Presented by the Volunteer Center, Central Michigan University.

Committees

CENTRAL MICHIGAN UNIVERSITY LIBRARIES COMMITTEES AND TEAMS

- Member of the LibQual preparation team2014
- Member of the Smart Search (Discovery Tool) Work Group2014
- Member of the institutional repository (CONDOR) team2013 – 2014
- Team leader of the Primo Discovery Tool Implementation Task Force.2012 – 2014
- Co-Chair of the Libraries Professional Development Committee2010 – 2012
- Member of the CENTRA Interface Team2009 – 2012
- Team leader for the CONDOR Cabinet.....2008 – 2012
- Member of the AquaBrowser Implementation Team.....2008 – 2010
- Member of the Libraries Marketing Committee2007 – 2008
- Team Leader of the Institutional Repository Committee2006 – 2013
- Member of the CENTRA Redesign Committee2006 – 2008
- Member of the National Libraries Week Activities Committee2006 – 2008
- Member of the Libraries Book Recognition Committee2006 – 2008
- Member of CMU Diversity Champions2005 – 2014
- Co-Chair of the Libraries Professional Development Committee2005 – 2009
- Co-Chair of the Librarian's Forum.....2005 – 2006
- Member of the Libraries Operations Group.....2004 – 2014
- Member of the Libraries Cataloging Committee2004 – 2005
- Member of the EBook Committee2000 – 2002
- Team leader of the Innovative Operations Committee1998 – 2014
- Team leader of the III Circulation Team1997 – 2014

BOARDS, COMMITTEES AND ORGANIZATIONS

- President of the Chippewa River District Library Board2023
- Vice-President of the Chippewa River District Library Board.....2006 – 2023
- Chair of the Chippewa River District Library Board Policy Committee 2004 – Present
- Representative from the Chippewa Rivers District Library (CRDL)
Board to the CRDL Strategic Planning Initiative Team.....2009 and 2019
- Member of the Library Millage Committee.....2018
- President of the ZONTA Club of Mt Pleasant.....2017 - Present
- Secretary of the Mt. Pleasant Area League of Women Voters
and webmaster2016 - Present
- Various board positions ZONTA Club of Mt Pleasant2016 – Present
- Member of the Mt. Pleasant Area League of Women Voters Board2015 - Present
- Co-chair of the Friends of the Library book sale2016 - Present
- Member of the KIMC (Kromer Instructional Materials Center)
Advisory Board2012 – 2014
- President of the Mideastern Michigan Library Cooperative
Board.....2015 – 2016
- Vice-President of the Mideastern Michigan Library Cooperative
Board.....2013 – 2015
- Member of the Mideastern Michigan Library Cooperative Board2010 – 2013
- Secretary of the Chippewa Valley Audubon Club2010 - Present
- Secretary of the Michigan Innovative Users Group (MIUG).....2009 – 2013
- Member of the Michigan Library Association TechEscape Planning
Team2009 – 2010
- Member of the CMU Network for Women Program Planning Team.....2008 – 2013
- Member of the Michigan Library Association Academic Library Day
Team2008 – 2009
- Member of the CRDL Library Yes Committee2008
- Past-Chair of the Academic and Research Libraries Division of the
Michigan Library Association.....2007 – 2008
- Chair of the Academic and Research Libraries Division of the
Michigan Library Association.....2006 – 2007
- Member of the Education Curriculum Interest Group.....2006 - 2014
- Chair of the Education Curriculum Interest Group of the
Michigan Library Association.....2004 – 2006
- Chair of the Michigan Academy of Science, Arts and Letters,
Library and Information Science Section2004 – 2005
- President CMU Women.....2002 – Present
- Central Michigan University Wellness Advocate.....2002 - 2014
- Board member Veteran's Memorial Friends of the Library2000 – Present
- Board member of the Chippewa River District Library Board.....1999 – 2006
- Member of the Central Michigan University P&A Council1998 – 2002
- Secretary and Webmaster of the Library Technologies Division of the
Michigan Library Association.....1993 – 2003

**APPOINTMENT TO BOARDS & COMMISSIONS
OF CHARTER TOWNSHIP OF UNION
APPLICATION**



Name: SARVJIT CHOWDHARY Date: 5/16/23
Address: 774 STONERIDGE DRIVE
Phone (home) (989) 779-2900 (cell) (989) 400-2688 (work) _____
Email: savichowdhary@yahoo.com
Occupation: Retired

Please select the board you are applying for:

- ☒ Zoning Board of Appeals Must be a Union Township Resident
☐ Board of Review Must be a Union Township Resident
☐ Planning Commission Must be a Union Township Resident
☐ EDA Must meet one of the following qualifications:
 ☐ Property owner in East or West DDA
 ☐ Resident in Union Township

☐ OTHER *Specify Board: ZONING Board of Appeal

Please state reason for interest in above board:

I am interested in this position. I want to
involved with this position

Other information that you feel would be useful in your application review (i.e., past experience, past board membership, etc. A resume is encouraged with the application):

As I am involved with other Boards of
The Union T/ship and want to serve This Board Also

Signature: [Signature] Date: 5/16/23



Kimberly M. Rice
Office of the Township Treasurer
2010 S. Lincoln Rd.
Mt. Pleasant, MI 48858
Phone: 989-772-4600 Ext. 228
Fax: 989-773-1988

MEMO

To: Board of Trustees
From: Kimberly Rice, Treasurer
Subject: PA 188 Delinquent Special Assessments
Date: October 5, 2023

Under Public Act 188 of 1954, the State of Michigan requires the Township Treasurer to report the Special Assessment roll delinquencies to the Board of Trustees. Union Township currently has 10 active special assessments that fall under this requirement: McGuirk Subdivision Paving, and Carriage Hill Paving

As of October 5, 2023, McGuirk Subdivision Paving has five delinquent parcel installments still owing a total of \$1,693.05. Carriage Hill Estates Subdivisions has five delinquent parcel installments owing a total of \$5,078.90. The overall balance due from both special assessments total \$6,771.95. The last special assessment billing was mailed out on August 31, 2023.

The Board can anticipate an agenda item at the October 25th meeting whereby consideration will be given to placing these delinquent accounts on the winter tax bill if still unpaid.

cc Sherrie Teall, Finance Director
Kari Cotter, Accounting Specialist
Mark Stuhldreher, Township Manager

2023 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting Minutes

A regular meeting of the Charter Township of Union Board of Trustees was held on September 27, 2023, at 7:00 p.m. at the Union Township Hall.

Meeting was called to order at 7:02 p.m.

Bills moved Thering supported to appoint Trustee Smith as acting Supervisor for the meeting.

Vote: Ayes: 5. Nays: 0. Motion carried.

Roll Call

Present:

Clerk Cody. Trustee Bills, Trustee Brown, Trustee Smith, and Trustee Thering

Excused:

Supervisor Mielke and Treasurer Rice

Approval of Agenda

Bills moved Brown supported to approve the agenda as presented. **Vote: Ayes: 5 Nays: 0. Motion carried.**

Presentation

- a. Sheriff Main, Isabella County Sheriff's Department, gave an update on Union Township's 2022 Statistics.

Public Hearing

Public Comment

Open: 7:17 p.m.

No comments were offered

Closed: 7:17 p.m.

Reports/Board Comments

A. Current List of Boards and Commissions – Appointments as needed.

B. September Monthly Activity Report

C. Planning Commission, EDA, and ZBA updates by Community and Economic Development Director

D. Board Member Reports

Brown – gave an update on the September 25th Mt. Pleasant City Commissioner meeting updates

Bills – gave an update on the September 19th Isabella County Board of Commission meeting and the September 22nd Mid-Michigan Aquatic Authority Meeting.

Smith – gave an update on the September 27th Intergovernmental Liaison meeting.

Consent Agenda

- A. Communications
- B. Minutes – September 13, 2023 – Regular Meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports

- G. Xerox Printer Purchase
- H. Set Public Hearing Date to Request a Transfer of the 2017 Burch Tank and Trailer IFT to Bandit Industries

Bills moved **Brown** supported to approve the consent agenda as presented. **Roll Call Vote: Ayes: Cody, Bills, Brown, Smith, and Thering. Nays: 0. Motion carried.**

New Business

A. Discussion/Action: (Stuhldreher) Policy Governance 2.10 Communication and Support to the Board

Discussion by the Board

B. Discussion/Action: (Stuhldreher) Policy Governance 4.0 Global Board-Township Management Linkage

Discussion by the Board

C. Discussion/Action: (Stuhldreher) Policy Governance 4.1 Unity of Control

Discussion by the Board

D. Discussion/Action: (Board of Trustees) Second Meeting of the Manager's Performance Evaluation

Discussion by the Board

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open: 7:50 p.m.

No comments were offered

Closed: 7:50 p.m.

MANAGER COMMENTS

FINAL BOARD MEMBER COMMENTS

Thering – Thanked Supervisor Mielke for putting together the final scores of the Township Manager Evaluation.

Cody – Commented on the Road Commission meetings.

ADJOURNMENT

Bills moved **Brown** supported to adjourn the meeting at 7:51 p.m. **Vote: Ayes: 5 Nays: 0. Motion carried.**

APPROVED BY:

Lisa Cody, Clerk

Bryan Mielke, Supervisor

(Recorded by Tera Green)

10/04/2023 05:04 PM
User: SHERRIE
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 09/28/2023 - 10/11/2023

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| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|---|------|---------|--------|-----------------------------------|---|---|
| Bank 101 POOLED CHECKING | | | | | | |
| 10/03/2023 | 101 | 637 (E) | 01105 | MASTERCARD | MASTERCARD CRAWFORD MASTERCARD BEBOW MASTERCARD WALDRON MASTERCARD DEARING MASTERCARD MCBRIDE MASTERCARD GALLINAT MASTERCARD ROCKAFELLOW MASTERCARD FUSSMAN MASTERCARD STUHLBREHER MASTERCARD HOHLBEIN MASTERCARD OCKERT MASTERCARD THEISEN MASTERCARD NANNEY MASTERCARD SOMMER MASTERCARD PETERS MASTERCARD COFFELL MASTERCARD KIM SMITH | 219.65 288.77 746.74 841.82 847.55 630.00 410.00 341.52 910.28 72.94 742.42 59.72 280.50 174.71 75.00 199.24 254.27 |
| | | | | | | 7,095.13 |
| 10/03/2023 | 101 | 638 (E) | 01105 | VOID | | V |
| Void Reason: Created From Check Run Process | | | | | | |
| 10/03/2023 | 101 | 639 (E) | 01440 | RESERVE ACCOUNT | RELOAD POSTAGE METER RESERVE ACCOUNT | 3,000.00 |
| 10/04/2023 | 101 | 640 (E) | 01186 | COYNE PROPANE LLC | PREMIUM DIESEL - WWTP | 572.75 |
| 10/04/2023 | 101 | 641 (E) | 00146 | CONSUMERS ENERGY | 800 CRAIG HILL RD 4520 E RIVER RD 5319 E AIRPORT RD 1633 S LINCOLN RD 1605 SCULLY RD 1046 S MISSION ST 2279 S MERIDIAN RD 2279 S MERIDIAN RD - PUMP HOUSE 4511 E RIVER RD | 50.23 43.74 50.50 201.38 45.43 132.03 2,341.12 17.91 12,982.27 |
| | | | | | | 15,864.61 |
| 10/11/2023 | 101 | 24914 | 00020 | JAMES ALWOOD | WELL SITE LEASE - SEPT 2023 | 483.80 |
| 10/11/2023 | 101 | 24915 | 01703 | AMAZON CAPITAL SERVICES | PICTURE FRAMES FOR PARKS DEPT | 28.75 |
| 10/11/2023 | 101 | 24916 | 00059 | JOHN BEBOW | CLOTHING ALLOWANCE REIMBURSEMENT | 100.00 |
| 10/11/2023 | 101 | 24917 | 00072 | BLOCK ELECTRIC | LIFTSTATION #2 - WIRE IN OPTO 22 SCULLY LIFTSTATION-WIRE IN OPTO 22 CORNERSTONE LIFT STN-WIRE IN OPTO 22 TROUBLESHOOT TANK ROOM PLUGS/OUTLETS | 150.00 270.88 156.52 908.92 |
| | | | | | | 1,486.32 |
| 10/11/2023 | 101 | 24918 | 00099 | CENTRAL CONCRETE PRODUCTS CO. INC | CONCRETE & RE-ROD @ WWTP CONCRETE FOR WWTP | 678.00 654.00 |
| | | | | | | 1,332.00 |
| 10/11/2023 | 101 | 24919 | 00722 | CHARTER TOWNSHIP OF UNION | WATER/SEWER FOR WWTP-3RD Q 2023 WATER/SEWER FOR PARKS-3RD Q 2023 WATER/SEWER FOR TWP HALL-3RD Q 2023 | 1,686.32 2,579.66 231.38 |
| | | | | | | 4,497.36 |

10/04/2023 05:04 PM
User: SHERRIE
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 09/28/2023 - 10/11/2023

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| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|----------------------------|------|-------|--------|-------------------------------------|--|----------------------|
| 10/11/2023 | 101 | 24920 | 01784 | CIVICPLUS LLC. | ONLINE CODE/ORDINANCE HOSTING | 900.00 |
| 10/11/2023 | 101 | 24921 | 00155 | COYNE OIL CORPORATION | FUEL IN TOWNSHIP VEHICLES-AUG 2023 | 1,703.75 |
| 10/11/2023 | 101 | 24922 | 00994 | CUSTOM HEATING & PLUMBING, INC | REPIPE 2" WATER METER-4300 COLLEGIATE WA | 2,064.53 |
| 10/11/2023 | 101 | 24923 | 00171 | MIKE DEARING | CLOTHING ALLOWANCE REIMBURSEMENT | 100.00 |
| 10/11/2023 | 101 | 24924 | 00201 | ELHORN ENGINEERING COMPANY | BULK CHLORINE/LIQUID AQUADENE | 5,167.00 |
| 10/11/2023 | 101 | 24925 | 01889 | AMANDA FAYLOR | JAMESON HALL RENTAL-SEC DEP REFUND | 250.00 |
| 10/11/2023 | 101 | 24926 | 00249 | GILL-ROY'S HARDWARE | RAKES FOR CLEAN UP DAY | 79.98 |
| 10/11/2023 | 101 | 24927 | 01746 | TERA GREEN | MILEAGE TO BANK FOR DEPOSITS | 65.50 |
| 10/11/2023 | 101 | 24928 | 01721 | HYDROCORP | CROSS CONNECT CONTROL PRG/RESIDENTIAL - | 2,650.00 |
| 10/11/2023 | 101 | 24929 | 00324 | ISABELLA CORPORATION | FILL SAND/TOPSOIL/PEA STONE-HOOK-UPS & R | 1,900.00 |
| 10/11/2023 | 101 | 24930 | 00333 | ISABELLA COUNTY ROAD COMMISSION | GRAVEL REFRESH MILLBROOK RD, ISABELLA-SU | 7,981.40 |
| 10/11/2023 | 101 | 24931 | 00337 | ISABELLA COUNTY TREASURER | MTT BOR REFUNDS-2022 TAX YEAR | 280.10 |
| 10/11/2023 | 101 | 24932 | 00142 | MICHIGAN OFFICE SOLUTIONS | PRINTER/COPIER SERV AGRMNT-OCT 2023 | 1,177.56 |
| 10/11/2023 | 101 | 24933 | 00128 | CITY OF MT. PLEASANT | ANNUAL LEADERSHIP LUNCH(1/3 CITY/CNTY/TW | 341.61 |
| 10/11/2023 | 101 | 24934 | 00494 | NORTH CENTRAL LABORATORIES | AMMONIA/PHOSPHORUS/COLIBLUE BROTH AMPULE | 3,467.18 |
| 10/11/2023 | 101 | 24935 | 01805 | NUTRIGRO ENVIRONMENTAL SOLUTIONS | HAULING & LAND APP OF BIOSOLIDS | 49,628.64 |
| 10/11/2023 | 101 | 24936 | 01888 | MARY SPENCE | JAMESON HALL RENTAL-SEC DEP REFUND | 250.00 |
| 10/11/2023 | 101 | 24937 | 01364 | SHERRIE TEALL | MILEAGE TO MERS CONFERENCE-DETROIT | 206.98 |
| 10/11/2023 | 101 | 24938 | 00649 | THIELEN TURF IRRIGATION, INC. | IRRIGATION WINTERIZING-BALL FIELDS | 285.00 |
| 10/11/2023 | 101 | 24939 | 01654 | TRACE ANALYTICAL LABORATORIES, INC. | SAMPLE HANDLING, STORAGE & DISPOSAL | 28.00 |
| 10/11/2023 | 101 | 24940 | 01013 | USA BLUE BOOK | TREATMENT PLANT LOG BOOK | 274.03 |
| | | | | | TESTING /SAFETY SUPPLIES | 899.73 |
| | | | | | REAGENT: IRON FERROVER (CHEMICALS) | 346.00 |
| | | | | | | <u>1,519.76</u> |
| 10/11/2023 | 101 | 24941 | 01314 | VERIZON WIRELESS | CELL PHONES 9-16-23 TO 10-15-23 | 403.24 |
| 10/11/2023 | 101 | 24942 | 00703 | WASTE MANAGEMENT OF MICHIGAN, INC | DUMPSTER SERVICE JAMESON HALL-SEP 2023 | 116.50 |
| | | | | | DUMPSTER SERVICE MCDONALD PARK-OCT 2023 | 137.66 |
| | | | | | DUMPSTER SERVICE WWTP-OCT 2023 | 275.91 |
| | | | | | DUMPSTER SERVICE TWP HALL-OCT 2023 | 71.80 |
| | | | | | DUMPSTER SERVICE SHOP-OCT 2023 | 45.44 |
| | | | | | DUMPSTER SERVICE WTR PLANT-OCT 2023 | 45.89 |
| | | | | | | <u>693.20</u> |
| 10/11/2023 | 101 | 24943 | 01236 | WEB ASCENDER | WEB HOSTING-4TH Q 2023 | 90.00 |
| 10/11/2023 | 101 | 24944 | 00723 | WINN TELECOM | PHONE SERVICE 10/1/2023-10/31/2023 | 341.21 |
| | | | | | | <u><u>341.21</u></u> |
| 101 TOTALS: | | | | | | |
| Total of 36 Checks: | | | | | | 116,035.36 |
| Less 1 Void Checks: | | | | | | 0.00 |
| Total of 35 Disbursements: | | | | | | <u>116,035.36</u> |

| |
|--|
| <p style="text-align: center;">Charter Township of Union Payroll</p> |
|--|

CHECK DATE: September 28, 2023

PPE: September 23, 2023

NOTE: PAYROLL TRANSFER NEEDED

| | |
|--|-----------------------------|
| General Fund | \$ 45,114.24 |
| Fire Fund | |
| EDDA | |
| WDDA | |
| Sewer Fund | 33,374.16 |
| Water Fund | 27,060.66 |
| Total To Transfer from Pooled Savings | <u><u>\$ 105,549.06</u></u> |

NOTE: CHECK TOTAL FOR TRANSFER

| | |
|---|-----------------------------|
| BS&A Gross Payroll | \$ 72,665.17 |
| Employer Share Medicare | 1,008.76 |
| Employer Share SS | 4,313.40 |
| SUI | 3.69 |
| Pension-Employer Portion | 5,585.19 |
| Workers' Comp | 397.59 |
| Life/LTD | - |
| Dental | 1,217.94 |
| Health Care | 22,590.91 |
| Vision | - |
| Vision Contribution | - |
| Health Care Contribution | (2,453.59) |
| Flex Administrators | - |
| Cobra/Flex Administration | 220.00 |
| PCORI Fee | - |
| Total Transfer to Payroll Checking | <u><u>\$ 105,549.06</u></u> |

**CHARTER TOWNSHIP OF UNION
MEETING PAY REQUEST FORM**

(See Governance Policy 3.10 for additional details)

BOARD MEMBER:

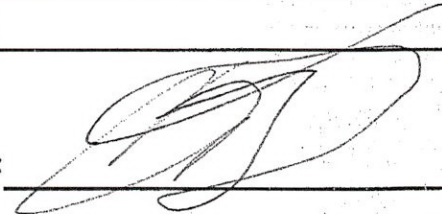
Connie Lee Bills

MONTH, YEAR:

July/August/September, 2023

| Date MM/DD | Meeting | Time Attended | | Total |
|---------------|---------------------|---------------|--------------|-------|
| | | 1hr or less | More than Hr | |
| 7/18 | Isabella County BOC | | ✓ | \$ 75 |
| 7/19 | MTA | | ✓ | \$ 75 |
| 8/1 | Isabella County BOC | | ✓ | \$ 75 |
| 8/15 | Isabella County BOC | | ✓ | \$ 75 |
| 9/5 | Isabella County BOC | | ✓ | \$ 75 |
| 9/19 | Isabella County BOC | | ✓ | \$ 75 |
| 9/29 | Election commission | ✓ | | \$ 50 |
| | | | | |
| | | | Total | \$500 |

Signature:



Date: 10/4/23

1. This form is to be filled out by the board member at the conclusion of each calendar month. Request forms should be sent to the Finance Department. Following approval by the Board of Trustees, the meetings will be paid in the next payroll run.
2. Only list those meetings that you have attended. For extra meetings that a member of the Board of Trustees attends and are eligible for "meeting pay", \$50 will be paid for meetings that are 1 hour or less and \$75 for meetings over 1 hour. The meeting pay request form must be filled out with the date of the meeting, the name of the meeting attended, the length of the meeting and the pay requested for each meeting.
3. The Township Supervisor, Clerk, and Treasurer shall not receive any meeting pay for attending meetings during regular township business hours of Monday through Friday 8:30 am to 4:30 pm.



Union Township Report

Date: Monday, September 25, 2023



Alarm Date between 2023-09-17 and 2023-09-23

| District | NFIRS Number | Alarm Date | Incident Type Code | Incident Type | Apparatus Name | Personnel Count | Alarms |
|----------------|--------------|--------------------------|--------------------|---|----------------|-----------------------|--------|
| Union Township | 0000686 | | | | | | |
| | | 9/18/2023 7:10:23 PM | 744 | Detector activation, no fire - unintentional | ENG 31 | 3 | 1 |
| | | | | | | Total Responding 3 | |
| Union Township | 0000692 | | | | | | |
| | | 9/20/2023 12:00:08 PM | 740 | Unintentional transmission of alarm, other | ENG 31 | 2 | 1 |
| | | | | | | Total Responding 2 | |
| Union Township | 0000695 | | | | | | |
| | | 9/21/2023 10:33:17 PM | 311 | Medical assist, assist EMS crew | ENG 31 | 2 | 1 |
| | | | | | | Total Responding 2 | |

| | | | | | | | |
|-----------------------|-------------------------|--------------------------|-----|---|--------|--------------------------------|---|
| Union Township | 0000696 | | | | | | |
| | | 9/21/2023 10:44:29 PM | 311 | Medical assist, assist EMS crew | ENG 31 | 2 | 1 |
| | | | | | | Total Responding 2 | |
| Union Township | 0000699 | | | | | | |
| | | 9/22/2023 3:40:36 PM | 622 | No incident found on arrival at dispatch address | ENG 31 | 2 | 3 |
| | | 9/22/2023 3:40:36 PM | 622 | No incident found on arrival at dispatch address | POV | 6 | 3 |
| | | | | | | Total Responding 8 | |
| Union Township | 0000701 | | | | | | |
| | | 9/22/2023 11:19:06 AM | 311 | Medical assist, assist EMS crew | ENG 31 | 2 | 1 |
| | | | | | | Total Responding 2 | |
| | Total Runs 6 | | | | | Total Responding 19 | |

Note: Alarms

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All



Union Township Report

Date: Tuesday, October 3, 2023



Alarm Date between 2023-09-24 and 2023-09-30

| District | NFIRS Number | Alarm Date | Incident Type Code | Incident Type | Apparatus Name | Personnel Count | Alarms |
|----------------|--------------|--------------------------|--------------------|--|----------------|--------------------|--------|
| Union Township | 0000709 | | | | | | |
| | | 9/27/2023 7:28:00 PM | 321 | EMS call, excluding vehicle accident with injury | ENG 31 | 3 | 1 |
| | | | | | | Total Responding 3 | |
| Union Township | 0000712 | | | | | | |
| | | 9/28/2023 10:05:00 AM | 733 | Smoke detector activation due to malfunction | ENG 31 | 2 | 1 |
| | | | | | | Total Responding 2 | |
| Union Township | 0000713 | | | | | | |
| | | 9/28/2023 10:28:24 PM | 311 | Medical assist, assist EMS crew | ENG 31 | 2 | 3 |
| | | 9/28/2023 10:28:24 PM | 311 | Medical assist, assist EMS crew | POV | 9 | 3 |

| | | | | | | | |
|---------------------------|-------------------------|--------------------------|-----|---|-----------|--------------------------------|---|
| | | 9/28/2023 10:28:24 PM | 311 | Medical assist, assist EMS crew | Rescue 31 | 1 | 3 |
| | | | | | | Total Responding 12 | |
| Union Township | 0000714 | | | | | | |
| | | 9/29/2023 9:51:16 AM | 622 | No incident found on arrival at dispatch address | ENG 31 | 2 | 1 |
| | | | | | | Total Responding 2 | |
| Union Township | 0000729 | | | | | | |
| | | 9/29/2023 10:23:47 PM | 311 | Medical assist, assist EMS crew | ENG 31 | 2 | 3 |
| | | 9/29/2023 10:23:47 PM | 311 | Medical assist, assist EMS crew | POV | 8 | 3 |
| | | 9/29/2023 10:23:47 PM | 311 | Medical assist, assist EMS crew | Rescue 31 | 1 | 3 |
| | | | | | | Total Responding 11 | |
| | Total Runs 5 | | | | | Total Responding 30 | |

Note: Alarms

1=Duty Crew
2=Paged Off Duty Full-time
3=Paged Paid-on-Call Firefighters
4=Paged All

REQUEST FOR BOARD ACTION

To: Board of Trustees

DATE: October 5, 2023

FROM: Mark Stuhldreher, Township Manager

DATE FOR CONSIDERATION: 10/8/2023

ACTIONS REQUESTED: To open and hold a hearing for and to adopt a resolution to authorize transfer of the previously approved Industrial Facilities Tax Exemption Certificate 2018-003 to Bandit Industries, Inc., and to approve the associated Agreement of Understanding with Bandit Industries, Inc. and authorize the Township Manager to sign the agreement.

Current Action ☒ Emergency ☐

Funds Budgeted: Not Applicable ☒ No ☐ If Yes ☐ Account#

BACKGROUND INFORMATION

In late 2017, the Board of Trustees adopted a resolution to approve an Industrial Facilities Tax Exemption (IFTE) certificate under the terms of Michigan's Industrial Facilities Tax Abatement Act (Public Act 198 of 1974, as amended) to help facilitate investment by the applicant, Burch Tank and Truck, Inc., in a new a 22,000 square-foot manufacturing building and associated manufacturing equipment. The total investment associated with this project was valued at the time at over \$1,000,000. The IFTE was approved with a 12-year term and provides for a fifty percent (50%) reduction of the Township and all other entities millages for which taxes are levied. The IFTE received final approval from the State Tax Commission on February 13, 2018, and will expire on 12/30/2030 at the conclusion of the 12-year term.

The new facility was completed in 2018 and is located on the east side of Enterprise Drive (PID 37-14-152-00-014-03) south of E. Pickard Rd. (M-20) in the Township's Industrial Facilities District and in the Enterprise Industrial Park. In the Fall of 2022, Bandit Industries purchased all of the Burch Tank and Truck, Inc. facilities in the Enterprise Industrial Park, including approximately 24 acres of land and 60,000 square-feet of total floor area in several building. Bandit has converted the 22,000 square-foot building subject to this existing IFTE over to manufacturing parts for their commercial wood chipper products.

An Agreement of Understanding was also approved between the Township and Burch Tank and Truck, Inc. in 2017 as part of an IFTE approval and in accordance with Act 198 requirements. As noted in the letter accompanying the current transfer application, Bandit Industries is committed to continuing to fully conform to the terms of the 2017 Agreement of Understanding associated with this IFTE, including annual reporting, employment, and facility investment. A proposed Agreement of Understanding with Bandit Industries is included in the packet to confirm this commitment without altering the terms of the 2017 Agreement as referenced.

SCOPE OF THIS AUTHORIZATION

To hold a hearing for and to act on the application to authorize transfer of the Industrial Facilities Tax Exemption certificate and associated Agreement of Understanding to Bandit Industries.

JUSTIFICATION

Michigan's Industrial Facilities Tax Abatement Act (Public Act 198 of 1974, as amended) requires that the Board of Trustees hold a hearing and provide notice of the date, time, and place of the hearing to each of the affected taxing jurisdictions prior to review and action on any application to transfer an approved IFTE to the new owner. Transfer of the IFTE to Bandit Industries would help to facilitate retention of a valued industry and associated manufacturing jobs.

BOARD OF TRUSTEES GOALS ADDRESSED

Board of Trustees goals addressed (from Policy 1.0: Global End):

- 1. Community well-being and the common good**
- 6. Commerce**

COSTS

The IFTE transfer, if approved, would not result in any increase or loss of tax revenue to the Township. An Affidavit of Fees is attached in accordance with the requirements of Public Act 198 of 1974, as amended. Please note that the Township does not charge a fee for applications to transfer an approved Industrial Facilities Tax Exemption certificate to a new owner.

TIMETABLE

Following the hearing, the Board of Trustees can consider and take action on the request to transfer of the approved IFTE and associated Agreement of Understanding to Bandit Industries. If approved, documentation of this action, including the signed Resolution and Agreement of Understanding, would be forwarded by the Township Assessor to the State Tax Commission for final action.

RESOLUTION

To adopt a resolution to authorize transfer of the previously approved Industrial Facilities Tax Exemption Certificate 2018-003 to Bandit Industries, Inc., and to approve the associated Agreement of Understanding with Bandit Industries, Inc. and authorize the Township Manager to sign the agreement.

Resolved by _____ Seconded by _____

Yes:

No:

Absent:

**CHARTER TOWNSHIP OF UNION
ISABELLA COUNTY, MICHIGAN**

**RESOLUTION TO AUTHORIZE TRANSFER AN PREVIOUSLY-APPROVED INDUSTRIAL
FACILITIES TAX EXEMPTION CERTIFICATE TO BANDIT INDUSTRIES, INC.**

At a regular meeting of the Board of Trustees for the Charter Township of Union, Isabella County, Michigan held on the _____ day of _____, 2023:

WHEREAS, on November 8, 2017 the Charter Township of Union Board of Trustees adopted a resolution to approve an Industrial Facilities Exemption (IFTE) certificate for Burch Tank and Truck, Inc. with respect to a new 22,000 square-foot manufacturing building and associated manufacturing equipment subsequently completed in 2018 in our Industrial Facilities District in the Enterprise Industrial Park on the following described parcel of real property:

PID 37-14-152-00-014-03: LOT 14 AND PART OF LOTS 12, 13 & 15 OF ENTERPRISE PARK AND PART OF NE 1/4 OF SEC 13 T14N R4W COM AT E 1/4 COR OF SAID SEC 13 T14N R4W COM AT E 1/4 OF SAID SEC 13 TH N 00D 23M 50S W 1292.62 FT THN 87D 50M 03S W ALG THE N LINE OF LOTS 16 & 17 OF ENTERPRISE PARK 623.95 FT TO POB TH CONTINUING N 87D 50M 03S W 61.2 FT TO THE NW COR OF SAID LOT 16 TH S 00D 2M 45S W 172.75 FT TH S 89D 36M 16S W 263.12 FT THN 00D 25M 45S W 282.66 FT TH N 00D 25M 53S W 516.00 FT TH N 89D 39M 41S E 275.06 FT THS 00D 25M 53S E 11.68 FT TH N 89D 39M 41S E 50.64 FT TH S 00D 25M 53S E 616.64 FT TO POB. COMBINATION FOR 2012 FROM 152-00-014-01 & 152-00-014-02 TO 152-00-014-03; and

WHEREAS, on February 13, 2018 the State Tax Commission approved IFTE Certificate 2018-003; and

WHEREAS, Bandit Industries, Inc. subsequently purchased all of the Burch Tank and Truck, Inc. facilities in the Enterprise Industrial Park and has filed an application authorize transfer of IFTE Certificate 2018-003 to Bandit Industries, Inc.; and

WHEREAS, pursuant to Michigan's Industrial Facilities Tax Abatement Act (Public Act 198 of 1974, as amended, MCL 207.551 et seq.), the Board of Trustees took action on September 27, 2023 to set a hearing date for the IFTE transfer application and provided hearing notices directly to the Assessor, applicant, and each of the affected taxing jurisdictions in accordance with Act 198 requirements, posted notices at the Township Hall and on the Township's website, and published notice in The Morning Sun newspaper on September 29, 2023; and

WHEREAS, the request for transfer of IFTE Certificate 2018-to Bandit Industries, Inc. will help facilitate retention of a valued industry and associated manufacturing jobs in the Township, will not extend the term of the IFTE or result in any increase or loss of tax revenue to the Township or other taxing jurisdictions, and is consistent with Act 198 requirements.

NOW, THEREFORE, LET IT BE RESOLVED that the Charter Township of Union Board of Trustees finds and determines that the granting of the transfer of IFTE Certificate 2018-003 considered together with the aggregate amount of IFTE certificates previously granted and currently in force under Act 198 shall not have the effect of substantially impeding the operation of the Township or impairing the financial soundness of the other affected taxing jurisdictions.

BE IT FURTHER RESOLVED that the Board of Trustees hereby authorizes transfer of IFTE Certificate 2018-003 to Bandit Industries, Inc., with the transferred certificate to remain in force for the remainder of the originally approved term ending on December 30, 2030. This authorization is subject only to Bandit Industries, Inc. entering into an Agreement of Understanding with the Township as required by Act 198.

The foregoing resolution was offered by _____ and supported by _____.

Upon roll call vote, the following voted:

| <u>Board of Trustees</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> | <u>Abstain</u> |
|---------------------------------|-------------------|-------------------|----------------------|-----------------------|
| Supervisor Bryan Mielke | _____ | _____ | _____ | _____ |
| Clerk Lisa Cody | _____ | _____ | _____ | _____ |
| Treasurer Kim Rice | _____ | _____ | _____ | _____ |
| Trustee Connie Bills | _____ | _____ | _____ | _____ |
| Trustee Jeff Brown | _____ | _____ | _____ | _____ |
| Trustee Brian Smith | _____ | _____ | _____ | _____ |
| Trustee James Thering | _____ | _____ | _____ | _____ |

RESOLUTION DECLARED ADOPTED.

Bryan Mielke, Supervisor

Date

CERTIFICATION

I, Lisa Cody, Clerk for the Charter Township of Union, do hereby certify that the foregoing is a true and complete copy of the action taken by the Board of Trustees at a regular meeting held on the _____ day of _____, 2023. I further certify that public notice was given and the meeting was conducted in full compliance with the Open Meetings Act (Public Act 267 of 1976, as amended).

Lisa Cody, Clerk

Certification Date

**AGREEMENT OF UNDERSTANDING
FOR TRANSFER OF INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE 2018-003**

THIS AGREEMENT is entered into as of the ____ day of _____, 20__ between the CHARTER TOWNSHIP OF UNION, a local governmental unit whose business offices are located at 2010 South Lincoln Road, Mt. Pleasant, Michigan hereinafter referred to as the Township", and BANDIT INDUSTRIES, INC., 6750 W. Millbrook Road, Remus, Michigan 49340, hereinafter referred to as the "Company", is made pursuant to the Industrial Facilities Tax Abatement Act (Public Act 198 of 1974, as amended, MCL 207.551 et seq.).

WHEREAS, on November 8, 2017 the Charter Township of Union Board of Trustees adopted a resolution to approve an Industrial Facilities Exemption (IFTE) certificate for Burch Tank and Truck, Inc. with respect to a new 22,000 square-foot manufacturing building and associated manufacturing equipment subsequently completed in 2018 in our Industrial Facilities District in the Enterprise Industrial Park on the following described parcel of real property:

PID 37-14-152-00-014-03: LOT 14 AND PART OF LOTS 12, 13 & 15 OF ENTERPRISE PARK AND PART OF NE 1/4 OF SEC 13 T14N R4W COM AT E 1/4 COR OF SAID SEC 13 T14N R4W COM AT E 1/4 OF SAID SEC 13 TH N 00D 23M 50S W 1292.62 FT THN 87D 50M 03S W ALG THE N LINE OF LOTS 16 & 17 OF ENTERPRISE PARK 623.95 FT TO POB TH CONTINUING N 87D 50M 03S W 61.2 FT TO THE NW COR OF SAID LOT 16 TH S 00D 2M 45S W 172.75 FT TH S 89D 36M 16S W 263.12 FT THN 00D 25M 45S W 282.66 FT TH N 00D 25M 53S W 516.00 FT TH N 89D 39M 41S E 275.06 FT THS 00D 25M 53S E 11.68 FT TH N 89D 39M 41S E 50.64 FT TH S 00D 25M 53S E 616.64 FT TO POB. COMBINATION FOR 2012 FROM 152-00-014-01 & 152-00-014-02 TO 152-00-014-03; and

WHEREAS, on February 13, 2018 the State Tax Commission approved IFTE Certificate 2018-003; and

WHEREAS, Bandit Industries, Inc. (Company) has purchased all of the Burch Tank and Truck, Inc. facilities in the Enterprise Industrial Park and has filed an application for transfer of IFTE Certificate 2018-003 to the Company. The Township has approved the Company's application for the IFTE Certificate transfer, subject only to the Company and the Township entering into a written agreement, as required by Act 198. The Company and the Township now desire to enter into such a written agreement.

NOW, THEREFORE, the Company and the Township agree as follows:

- (1) This Agreement constitutes the written agreement required by Section 22 of the Industrial Facilities Tax Abatement Act (Public Act 198 of 1974, as amended, MCL 207.551 et seq.), and may be executed in any number of copies, each of which shall be considered an original.
- (2) No payment of any kind has been made or promised in exchange for favorable consideration by the Township of the Company's application for the IFTE Certificate transfer.
- (3) This agreement shall be jointly and severally binding upon the Company and the Township, and their successors and assignors, and may be amended only in writing and by execution thereof by both parties hereto.
- (4) Exhibit A attached to this Agreement, which is the Industrial Facilities Exemption Certificate (IFT) Agreement of Understanding entered into as of the eighth day of November, 2017 between the Township and Burch Tank and Truck, Inc., is hereby incorporated into this Agreement by reference; and Bandit Industries, Inc. (Company) agrees to be bound by the Exhibit A agreement and to fully conform to all duties, responsibilities, and obligations assigned to the Company as referenced in Exhibit A.

IN WITNESS WHEREOF, the parties hereto have executed the agreement as of the day and year first written above, and a true copy hereof shall be filed with Department of Treasury of the State of Michigan pursuant to Public Act 198 of 1974, as amended, MCL 207.551 et seq.

In subscribing to the Agreement, the Persons so subscribing represent that they are duly authorized on behalf of the Company and the Township.

CHARTER TOWNSHIP OF UNION

Witness: _____ By: _____
Lisa Cody, Clerk

Witness: _____ By: _____
Mark Stuhldreher, Manager

BANDIT INDUSTRIES, INC

Witness: _____ By: _____

Print Name: _____

Title: _____

ATTACHMENT: Exhibit A, Industrial Facilities Exemption Certificate (IFT) Agreement of Understanding entered into as of the eighth day of November, 2017 between the Township and Burch Tank and Truck, Inc.

EXHIBIT A

INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE (IFT) AGREEMENT OF UNDERSTANDING

THIS AGREEMENT. Is entered into as of the 8th day of November, 2017 between the CHARTER TOWNSHIP OF UNION, a local governmental unit whose business offices are located at 2010 South Lincoln Road, Mt. Pleasant, Michigan hereinafter referred to as the "Township", and BURCH TANK AND TRUCK, INC., 2253 Enterprise Drive, Mt. Pleasant, Michigan, hereinafter referred to as the "Company", is made pursuant to the requirements of Section 22, PA 334 of 1993, being Michigan Compiled Laws 207.572.

Underlying Facts

The Company, has requested that the Township approve the Company's tax abatement application filed pursuant to Act 198 of the Public Acts of 1974, as amended, and/or Act 328 of the Public Acts of 1998, as amended, wherein certain property taxes otherwise payable by the Company would be reduced pursuant to the application so filed; and

The Township has approved the Company's application for tax abatement, subject only to Company and the Township entering into a written agreement, as required by Act 334 of the Public Acts of 1993, as amended, which is an amendment to Act 198 of the Public Acts of 1974, which provides that a new industrial facilities exemption certificate shall not be approved by a local unit unless a written agreement is entered into between the local unit of government and the Company, and a copy thereof filed with the Department of Treasury of the State of Michigan; and

The Township and the Company now desire to enter into such a written agreement.

NOW, THEREFORE, the parties hereto agree as follows:

1. This Agreement constitutes the written agreement required by Section 22 of Act 198 of the Public Acts of 1974, as amended (Michigan Compiled Laws Section 207.572), with respect to the Company's application to the Township for tax abatement, and shall satisfy the requirement for a written agreement which is a condition of approval of the Company's request for the tax abatement

2. The following are the conditions upon which the Township shall be deemed to have approved the Company's application for tax abatement

a) Definition of the Project. The Company's project (the "Project") subject to the application, shall consist of the following

New construction of (200' x 110' = 22,000 square feet of Building)

The estimated cost of construction

\$1,000,000.

New equipment is not part of the tax abatement and the Company will file Michigan Department of Treasury form 5278 (revised 11-15) Affidavit and Statement for Eligible Manufacturing Personal Property and Essential Services Assessment to be billed by the Michigan Department of Treasury.

Estimated cost of equipment

\$1,000,000.

New jobs created by December 31, 2020

15

The completion date for new construction

June 1, 2018

The completion date for the installation of new equipment

September 1, 2018

b) Consequences of Vacation of Plant.

(i) Except as provided in subparagraph (II) below, if after approval of the Company's application for tax Exemption and during the term of the tax abatement the Company vacates its facility in Charter Township of Union, Michigan or fails to complete construction within two (2) years or fails to add stated number of jobs; then (a) the Company will repay the Township portion of the abated taxes for all periods for which the tax abatement shall have been received, and (b) the Township may adopt a resolution requesting the State Tax Commission to revoke the tax abatement previously approved for all subsequent periods.

(ii) For purposes of this paragraph 2 (b), if the Company vacates its facility after approval of the Company's application for tax exemption and such action is economically justified, beyond the Company's control, due to such things as, loss of contracts, unable to obtain the material for the product or, as determined in good faith by its Board of Directors and supported by an independent report, (i.e. a report, certificate or opinion of an independent professional consultant familiar with the Company's industry and whose business regularly includes financial analysis of the type in question – which may be the Company's independent public accountants) then there shall be no obligation on the part of the Company to repay any portion of the abated taxes, but the Township may adopt a resolution requesting the State Tax Commission to revoke the tax abatement previously approved for all subsequent periods. In the event the Company intends to vacate its facility within such period, and if its Board of Directors believes that it is based upon economic justification, it will so notify the Township within Thirty (30) days after its determination to vacate and at the time of such notice shall provide the Township the details of its economic analysis of the situation, including the supporting independent report

Consequences of Non-Payment of Taxes.

In the event the taxes are not paid by the due date, the Company will repay the Township the portion of taxes that were abated for all periods for which the tax abatement shall have been received.

c) Reporting.

Not later than the 10th day of January, beginning in 2020 in each of the years following the original issuance of the IFT Certificate, the Company shall inform the Township of:

- 1) the number of new jobs created since the last report
- 2) the number of employees at the time of the application
And the current number of employees, both full and part-time, and the number of Township Residents employed
- 3) an explanation if the projected retention and creation of jobs has not been reached
- 4) the original estimate of costs versus the actual costs incurred to date
- 5) an explanation if the actual project costs differ from the projected costs

d) Definitions

For purposes of the Agreement, the following definitions shall apply

(i) The "Target Date" shall mean the end of the second tax year after approval by the Township of the Company's application for tax abatement which is December 31, 2020. However, in the event the Company requests the Township to extend the "Target Date" for good cause shown, the Township will request the State Tax Commission to authorize the extension requested. When any such extension is granted, the extended date shall automatically become the "Target Date" as contemplated herein;

(ii) Substantial Compliance: shall mean the Company will comply with the objectives set forth in the agreement to construct One Hundred Percent (100%) of the square feet of new construction, at least One Hundred Percent (100%) of the new machinery and equipment and at least One Hundred Percent of the new jobs;

(iii) The Township portion of the abated taxes shall mean the abated portion of the property tax, determined as indicated below:

The Township General Fund and Fire Millage currently levied as shown below is 1.000 mill, as a Charter Township additional General Fund millage could be levied in the future. The Fire millage is currently 2.000 mills, but they are authorized to levy up to 2.25 mills.

| | |
|------------------------------|--------------|
| Current General Fund Millage | 1.0000 Mills |
| Fire Protection | 2.0000 Mills |
| Total | 3.0000 Mills |
| Abated Portion | 1.5000 Mills |
| Maximum Portion | 3.0000 Mills |

3. **Failure to Pay Taxes.** Failure to timely pay all applicable real and personal property taxes shall be good cause for revocation of the exemption certificate and repayment of abated taxes. Revocation of the exemption certificate under Act 198 shall constitute and have the same effect as a revocation of any exemption granted under Act 328 and the repayment of abated taxes.

4. **Failure of Other terms and Conditions.** Failure to timely complete the construction as outlined herein, failure to timely purchase and install the new machinery and equipment as set forth herein, and/or failure to timely create the new jobs as set forth herein, shall be good cause for revocation of the exemption certificate and the repayment of abated taxes. Revocation of the exemption certificate under Act 198 shall constitute and have the same effect as a revocation of any exemption granted under Act 328.

5. **Binding Effect.** This agreement shall be binding upon, and shall insure to the benefit of, the parties hereto and their successors and assignors.

6. **Amendment.** This agreement may be amended only in writing and by execution thereof by both parties hereto.

7. **Notice.** Notice shall be deemed to have been properly given hereunder if delivered by hand and date-stamped by the recipient or mailed certified mail, return receipt requested, with the date of notice for purposes hereof being the date of the date-stamp or the date shown on the certified receipt as the date of delivery.

8. In compliance with the State Tax Commission Bulletin No. 3, January 16, 1998 no payment of any kind has been made or promised in exchange for favorable consideration by the Township of the Company's application for the Industrial Facilities Exemption Certificate.

9. **Counterparts.** This agreement may be executed in any number of copies, each of which shall be considered an original.

IN WITNESS WHEREOF, the parties hereto have executed the agreement as of the day and year first written above, and a true copy hereof shall be filed with Department of Treasury of the State of Michigan pursuant to Public Act 337 of Public Acts of 1993 and/or Public Act 328 of the Public Acts of 1998.

In subscribing to the Agreement, the Persons so subscribing represent that they are duly authorized on behalf of the parties.

CHARTER TOWNSHIP OF UNION

Witness: _____

By: _____
Lisa Cody, Clerk

Witness: _____

By: _____
Mark Stuhldreher, Manager

Witness: Walter McEl...

BURCH TANK & TRUCK, INC.
By: Jeffery Harrison
Jeffery Harrison, President

CHARTER TOWNSHIP OF UNION
PUBLIC HEARING NOTICE – TRANSFER OF AN INDUSTRIAL FACILITIES TAX EXEMPTION

NOTICE is hereby given that a public hearing will be held by the Board of Trustees during its regular meeting on Wednesday, October 11, 2023 at 7:00 p.m. in the Township Hall Board Room at 2010 S. Lincoln Rd., Mt. Pleasant, MI 48858 to consider a request to authorize transfer of a previously approved Industrial Facilities Tax Exemption (IFTE) Certificate 2018#003 and associated Agreement of Understanding for a 22,000 square-foot manufacturing building at 2253 Enterprise Drive (PID 14-152-00-014-03) in the northeast quarter of Section 13 to the new landowner, Bandit Industries, Inc., per the requirements of Public Act 198 of 1974, as amended. The IFTE transfer, if approved, would not result in any increase or loss of tax revenue to the affected taxing jurisdictions and would not alter or extend the terms of the previously approved IFTE.

The applicant, the Township Assessor, representatives of each taxing jurisdiction that levies ad valorem property taxes within the Township, and any other person may appear at this hearing and give testimony. Written comments may be sent to the Charter Township of Union Board of Trustees, 2010 South Lincoln Road, Mt. Pleasant, MI 48858, sent via email to info@uniontownshipmi.com, or dropped off in the drop box next to the Township Hall entrance.

Application materials may be inspected during business hours at the Township Hall. For additional information, and for individuals who require special accommodations per the Americans with Disabilities Act, please contact Administrative Assistant Tera Green at (989) 772 4600 or info@uniontownshipmi.com.



6750 Millbrook Road Remus, MI 49340
(989) 561-2270

September 11, 2023

Board of Trustees
Charter Township of Union
2010 South Lincoln Road
Mount Pleasant, MI 48858

RE: Request to Approve IFTE Transfer

In 1983, Mike Morey Sr. and six employees built the first Brush Bandit chipper in a small Mid-Michigan warehouse. Today Bandit employs over 700 people in over 560,000 square feet of manufacturing space, serving 56 countries with over 50 different models of hand-fed and whole tree chippers, stump grinders, The Beast horizontal grinders, track carriers / skid steer attachments, and Arjes slow speed shredders. Much has changed since 1983, but Bandit's mission statement and core values endure as the foundation for Bandit's commitment to excellence.

Bandit employees have a commitment and pride for their role and responsibilities within the company. When customers visit the factory, they are often impressed with the willingness of each worker to show their part of the process to get a quality machine built and shipped to the customer. In 2018, Bandit became an Employee-Owned Company (ESOP) further enhancing the companies' ability to keep the culture intact that has led to the success over the last four decades.

Bandit Industries purchased the property and buildings from Birch Tank and is continuing to use the facilities for manufacturing. The new building is currently being used for our Rebuild Dept. We are also using the Mt. Pleasant facility to build frames for our large Beast line of wood chippers.

Bandit Industries, Inc. is requesting the transfer of IFTE Certificate 2108#003 from Burch Tank & Truck to Bandit Industries, Inc.

Bandit acknowledges and accepts the requirements listed in the original 2017 agreement between Burch Tank and the Township.

Bandit Industries has a total of 760 employees. There are 53 at the Mt. Pleasant location. Of those employed in Mt. Pleasant, 5 reside in the Charter Township of Union. Bandit retained 12 employees that were working at the Mt. Pleasant location for Burch Tank & Truck.

Bandit plans on adding 80 new jobs over the next three years. We also plan on adding a new paint facility at our Mt. Pleasant location within the next three years.

Investments to site to date:

| | |
|---|-----------------|
| (2) 5 ton hoists | \$126,280 |
| (2) 10 ton hoists | \$ 84,000 |
| Repainted all the walls and ceiling by Bandit | |
| Re-did the lighting | \$ 6,603 |
| Re-did the approaches (cement work) on east side of bldg. | \$ 30,500 |
| Grade parking lot | <u>\$ 1,550</u> |
| Total to date | \$248,933 |

Thank you,

A handwritten signature in blue ink that reads "William Zehnder". The signature is fluid and cursive, with the first name "William" and last name "Zehnder" clearly distinguishable.

William Zehnder
CFO
Bandit Industries, Inc.

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. If you have any questions regarding the completion of this form, call 517-335-7491.

| To be completed by Clerk of Local Government Unit | |
|---|-------------------------------|
| Signature of Clerk | ▶ Date Received by Local Unit |
| STC Use Only | |
| ▶ Application Number | ▶ Date Received by STC |

APPLICANT INFORMATION

All boxes must be completed.

| | | | |
|---|--|---|-----------------------------------|
| ▶ 1a. Company Name (Applicant must be the occupant/operator of the facility) Bandit Industries, Inc | | ▶ 1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3531 | |
| ▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 2253 Enterprise Drive | | ▶ 1d. City/Township/Village (indicate which) Union Charter Township | ▶ 1e. County Isabella |
| ▶ 2. Type of Approval Requested <input type="checkbox"/> New (Sec. 2(5)) <input checked="" type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment | | ▶ 3a. School District where facility is located Mt Pleasant School District | ▶ 3b. School Code 37010 |
| 4. Amount of years requested for exemption (1-12 Years) 7 | | | |

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

Transfer Request: IFTE Certificate 2018#003. Manufacturing building: 200 feet x 110 feet.
Being used for manufacturing wood chipper frames.

| | |
|--|--------------------------------|
| 6a. Cost of land and building improvements (excluding cost of land) | ▶ <u>1,000,000</u> |
| * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun. | Real Property Costs |
| 6b. Cost of machinery, equipment, furniture and fixtures | ▶ |
| * Attach itemized listing with month, day and year of beginning of installation, plus total | Personal Property Costs |
| 6c. Total Project Costs | ▶ <u>1,000,000</u> |
| * Round Costs to Nearest Dollar | Total of Real & Personal Costs |

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

| Begin Date (M/D/Y) | End Date (M/D/Y) | |
|--|-------------------|---|
| Real Property Improvements ▶ <u>10/01/2017</u> | <u>02/01/2018</u> | ▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased |
| Personal Property Improvements ▶ _____ | _____ | ▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased |

▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. ☐ Yes ☒ No

| | |
|--|--|
| ▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. 45 | ▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. 20 |
|--|--|

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

| | |
|--|-------|
| a. TV of Real Property (excluding land) | _____ |
| b. TV of Personal Property (excluding inventory) | _____ |
| c. Total TV | _____ |

▶ 12a. Check the type of District the facility is located in:
☒ Industrial Development District ☐ Plant Rehabilitation District

| | |
|---|---|
| ▶ 12b. Date district was established by local government unit (contact local unit) 04/10/2013 | ▶ 12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
|---|---|

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

| | | | |
|--|---|---|---|
| 13a. Preparer Name LeaAnn Hanchett | 13b. Telephone Number (989) 561-2270 | 13c. Fax Number | 13d. E-mail Address lhanchett@banditchippers.com |
| 14a. Name of Contact Person LeaAnn Hanchett | 14b. Telephone Number (989) 561-2270 | 14c. Fax Number | 14d. E-mail Address lhanchett@banditchippers.com |
| ▶ 15a. Name of Company Officer (No Authorized Agents) William Zehnder | | | |
| 15b. Signature of Company Officer (No Authorized Agents) <i>William Zehnder Treasurer</i> | | 15c. Fax Number | 15d. Date 8/25/2023 |
| ▶ 15e. Mailing Address (Street, City, State, ZIP Code) 6750 W Millbrook Rd, Remus, MI 49340 | | 15f. Telephone Number (989) 561-2270 | 15g. E-mail Address BZehnder@banditchippers.com |

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

| | | |
|--|--|---|
| ▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying) | | 16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable) |
| 16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability. | | |
| 16c. School Code | | |
| 17. Name of Local Government Body | | ▶ 18. Date of Resolution Approving/Denying this Application |

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

| | | |
|--|--------------------|---------------------|
| 19a. Signature of Clerk | 19b. Name of Clerk | 19c. E-mail Address |
| 19d. Clerk's Mailing Address (Street, City, State, ZIP Code) | | |
| 19e. Telephone Number | 19f. Fax Number | |

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

For faster service, email the completed application and additional required documentation to PTE@michigan.gov.

An additional submission option is to mail the completed application and required documents to:

Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909

| STC USE ONLY | | | | |
|--------------|-------------------|-----------------------|-----------------|---------------------|
| ▶ LUCI Code | ▶ Begin Date Real | ▶ Begin Date Personal | ▶ End Date Real | ▶ End Date Personal |

| <p align="center">MESSAGE TO TAXPAYER</p> <p>POSTMARK DATE IS NOT HONORED FOR DUE DATE Summer Taxes are due by 11:59 pm on 9/14/23. After 9/14/23, 1% monthly interest will be added.</p> <p>Look up Taxes Due and Pay online at: www.uniontownshipmi.com</p> <p>Questions? call 989-772-4600</p> | <p align="center">PAYMENT INFORMATION</p> <p>This tax is due by: 09/14/2023</p> <p>Pay by mail to: Charter Township of Union Kimberly M. Rice, Treasurer 2010 S. Lincoln Road Mt. Pleasant, MI 48858 989-772-4600 Ext. 228</p> <p align="center">**See reverse side for additional information**</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------|---------|--------------------|------------------------|---------|------------|------------|--------|----------|-------------|---------|--------|------------------|---------|----------|----------------|---------|----------|------|--|--|-----------|---------|----------|--------------------|--|-------|-------------------------|--|-----------------|
| <p align="center">PROPERTY INFORMATION</p> <p>Property Assessed To: BURCH TANK & TRUCK 2253 ENTERPRISE DR MOUNT PLEASANT, MI 48858</p> <p>Prop #: 14-997-00-003-00 School: MT PLEASANT CITY SC Prop Addr: 2253 ENTERPRISE DR</p> <p>Legal Description: IFT CERTIFICATE 2019-003 TO BURCH TANK & TRUCK INC BEGINNING 12-31-2018 AND ENDS 12-30-2030 NEW FACILITY - REAL PROPERTY CERTIFICATE INVESTMENTS \$1,000,000 REAL PROPERTY #14-152-00-014-03 -- 2253 ENTERPRISE DR MT PLEASANT MI</p> <p>NEW FOR 2019</p> <p align="center">*BALANCE OF DESCRIPTION ON FILE*</p> | <p align="center">TAX DETAIL</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Taxable Value:</td> <td style="width: 20%; text-align: right;">443,730</td> <td style="width: 20%;">INDUSTRIAL-IMPROVE</td> </tr> <tr> <td>State Equalized Value:</td> <td style="text-align: right;">466,000</td> <td>Class: 301</td> </tr> <tr> <td>PRE/MBT %:</td> <td style="text-align: right;">0.0000</td> <td>DDA EAST</td> </tr> </table> <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 60%;">DESCRIPTION</th> <th style="width: 20%;">MILLAGE</th> <th style="width: 20%;">AMOUNT</th> </tr> <tr> <td>County Operation</td> <td style="text-align: right;">3.30500</td> <td style="text-align: right;">1,466.52</td> </tr> <tr> <td>State Educ Tax</td> <td style="text-align: right;">6.00000</td> <td style="text-align: right;">2,662.38</td> </tr> <tr> <td colspan="2"> </td> <td></td> </tr> <tr> <td>Total Tax</td> <td style="text-align: right;">9.30500</td> <td style="text-align: right;">4,128.90</td> </tr> <tr> <td>Administration Fee</td> <td></td> <td style="text-align: right;">41.28</td> </tr> <tr> <td>TOTAL AMOUNT DUE</td> <td></td> <td style="text-align: right;">4,170.18</td> </tr> </table> | Taxable Value: | 443,730 | INDUSTRIAL-IMPROVE | State Equalized Value: | 466,000 | Class: 301 | PRE/MBT %: | 0.0000 | DDA EAST | DESCRIPTION | MILLAGE | AMOUNT | County Operation | 3.30500 | 1,466.52 | State Educ Tax | 6.00000 | 2,662.38 | | | | Total Tax | 9.30500 | 4,128.90 | Administration Fee | | 41.28 | TOTAL AMOUNT DUE | | 4,170.18 |
| Taxable Value: | 443,730 | INDUSTRIAL-IMPROVE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| State Equalized Value: | 466,000 | Class: 301 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PRE/MBT %: | 0.0000 | DDA EAST | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DESCRIPTION | MILLAGE | AMOUNT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| County Operation | 3.30500 | 1,466.52 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| State Educ Tax | 6.00000 | 2,662.38 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Tax | 9.30500 | 4,128.90 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Administration Fee | | 41.28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL AMOUNT DUE | | 4,170.18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p align="center">OPERATING FISCAL YEARS</p> <p>The taxes on bill will be used for governmental operations for the following fiscal year(s):</p> <p>County: 10/01/23 - 09/30/24 Township: 1/1/24 - 12/31/24 School: 7/1/23 - 6/30/24 State: 10/1/23 - 9/30/24</p> <p>Does NOT affect when the tax is due or its amount</p> | <p>POSTMARK DATE IS NOT HONORED FOR DUE DATE</p> <p>Summer Taxes are due by 11:59 p.m. on 9/14/2023</p> <p>Save time -- Pay online at: www.uniontownshipmi.com</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Please detach along dotted line. Keep the top portion.

Mortgage Co:

DDA EAST

Bill Number:

Mail Payment To:

Charter Township of Union
 Kimberly M. Rice, Treasurer
 2010 S. Lincoln Road
 Mt. Pleasant, MI 48858
 989-772-4600 Ext. 228

PLEASE RETURN BOTTOM PORTION OF BILL WITH YOUR PAYMENT

This tax is due by: 09/14/2023

PAY ONLINE: www.uniontownshipmi.com

2023 Summer Tax for Prop #: 14-997-00-003-00

TAXPAYER NOTE: Are your name & mailing address correct?
 Contact Union Township at 989-772-4600 for help, or you
 can find a fillable form on our website.

Make Check Payable To: Charter Township of Union

Property Addr: 2253 ENTERPRISE DR

TOTAL AMOUNT DUE: 4,170.18

Amount Remitted: _____

To: BURCH TANK & TRUCK
 COSTAL INVESTMENTS LLC
 2253 ENTERPRISE DR
 MOUNT PLEASANT MI 48858

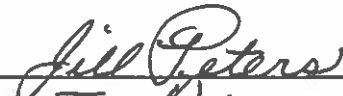
Ck# _____
 Cash _____




**INDUSTRIAL FACILITIES EXEMPTION APPLICATION
AFFIDAVIT OF FEES**

We swear and affirm by our signatures below that no payment of any kind in excess of the fee allowed by PA 198 of 1974, as amended by PA 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certification application.

Charter Township of Union (Isabella County)

Signed: 
Printed Name: Jill Peters
Title: Assessor
Date: 9/19/2023

Applicant: Bandit Industries

Signed: 
Printed Name: LeAnn Hanchett
Title: Assistant Controller
Date: 9/5/2023

EARLY VOTING SITE AGREEMENT FOR ELECTION SERVICES

BETWEEN

CITY OF MOUNT PLEASANT

AND

THE CHARTER TOWNSHIP OF UNION

This Early Voting Site Agreement for Election Services (the “Agreement”) is made by and between the City of Mount Pleasant with offices located at 320 W. Broadway Street, Mt. Pleasant, Michigan 48858 (the “City”) and the Charter Township of Union with offices located at 2010 S. Lincoln, Mt. Pleasant, Michigan 48858 (the “Township”) (collectively, the “Municipalities”). In this Agreement, each Municipality will be represented by their respective clerk in their official capacity. The Municipalities may be referred to individually as a “party” and jointly as “parties.”

PURPOSE OF THE AGREEMENT. The Municipalities enter into this Agreement pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963, and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq.*, for the purpose of operating a joint early voting site.

| Name of Municipality | Number of precincts in Municipality | Number of registered electors in Municipality as of the effective date of this Agreement |
|---------------------------|-------------------------------------|--|
| City of Mount Pleasant | 5 | 10579 |
| Charter Township of Union | 3 | 7315 |
| | | |

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows:
 - 1.1 **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, exhibit, and attachment to this Agreement.
 - 1.2 **Board of Election Commissioners** means the City of Mount Pleasant Board of Election Commissioners.
 - 1.3 **Coordinator** means the City Clerk or individual designated by the City Clerk and identified as the individual responsible for providing oversight to ensure sufficient resources are available and timely dispatched to each early voting site and monitoring the administrative requirements of early voting for the Municipalities.
 - 1.4 **Early Voting Plan** means the document and any addenda to the document outlining the manner in which early voting will be provided in the Municipalities, as described in MCL 168.720a *et seq.*
 - 1.5 **Election Services** encompasses the following individual Election Services provided by either municipality’s Elections Division, if applicable:

- Provide election inspectors for early voting.
 - Provide necessary voting equipment and supplies.
- 1.6 Municipality** means the Municipalities.
- 1.7 QVF** means the Qualified Voter File as described in MCL 168.509m.
- 1.8 QVF Controller** means the individual appointed by the Municipalities and identified as the QVF administrator of early voting information within the QVF.
- 1.9 Site Supervisor** means the municipal clerks or an individual appointed by the municipal clerks who shall act as supervisor for each day of early voting.
- 2. PARTIES TO AN AGREEMENT.**
- 2.1** A Municipality located in multiple counties can only enter into an agreement for early voting with municipalities within one of the counties in which the Municipality is located. If a Municipality enters into an agreement for early voting with a different municipality or county, this Agreement is void.
- 3. SCOPE OF THE AGREEMENT.**
- 3.1** Early voting must be provided for all statewide and federal elections, but parties may extend early voting to non-statewide elections at their discretion pursuant to this Agreement.
- 4. COORDINATOR.**
- 4.1** City Clerk Heather Bouck will serve as Coordinator of the joint early voting site and will be responsible for organizing and monitoring the administrative requirements, including staffing, of early voting for the participating municipalities.
- 4.1.1** In the event that that the Coordinator is unable to personally supervise and staff each early voting site on each day of early voting, the Coordinator may designate early voting site supervisors to assist with the staffing and supervision of early voting.
- 4.1.2** If the Coordinator becomes unavailable for any reason, Township Clerk Lisa Cody, as backup coordinator, would assume the responsibilities of Coordinator. If the backup coordinator is unavailable for any reason, the municipal clerks will appoint the new coordinator and submit a revised early voting plan to that effect to the Department.
- 5. QUALIFIED VOTER FILE CONTROLLER.**
- 5.1** Marilyn Wixom will serve as the QVF administrator of early voting information within the QVF. The Controller's duties will involve setting up the necessary voting regions, user access, and application access needed for the sites designated in the Agreement. The QVF controller must meet the security requirements of a QVF user.
- 6. DETERMINATION AND APPROVAL OF EARLY VOTING SITES.**
- 6.1** The Municipalities have designated Powers Hall located at Hopkins Ave., Mt. Pleasant, Michigan 48858 on the campus of Central Michigan University as an early voting site.

Each early voting site may serve all electors covered by the Agreement, the electors in specific Municipalities, the electors of one Municipality, or any combination of these options, if each elector in these Municipalities is served by this early voting site.

7. APPOINTMENT OF ELECTION INSPECTORS.

- 7.1** The Board of Election Commissioners is responsible for the appointment of election inspectors.
- 7.2** At least 31 days before each statewide and federal election, the Board of Election Commissioners will appoint for each early voting site at least 3 election inspectors and as many more as the board determines is required for the efficient, speedy, and proper conduct of the election.
- 7.3** The Board of Election Commissioners will further designate one appointed election inspector from each early voting site as chairperson.

8. APPROVAL OF EARLY VOTING HOURS.

- 8.1** The municipal clerks of the Municipalities agree to do all the following:
 - 8.1.1** For the statutorily required nine consecutive early voting days, the hours of operation that early voting will be provided at the approved joint early voting site will be from 8am to 4pm. These nine days will begin on the second Saturday before a statewide or federal election and will end on the Sunday before the same.
 - 8.1.2** No dates or hours beyond the required nine consecutive early voting days and guaranteed early voting hours will be provided at the joint early voting site.
 - 8.1.3** The municipal clerks will not offer any other early voting days and/or hours beyond those agreed to in this Agreement.
 - 8.1.4** Please refer to Exhibit A.

9. NOTICE OF EARLY VOTING HOURS.

- 9.1** Not less than 45 days before Election Day, the clerk of each Municipality will give public notice of the dates and hours for early voting at the early voting site by posting notice on each Municipality's website, mailing postcards to their respective voters, and providing press releases to their respective local newspapers.

10. BUDGET AND COST SHARING.

- 10.1** The municipal clerks shall share the costs equally (50%) among themselves.

11. STAFFING AND SUPERVISION

- 11.1** The Coordinator is responsible for ensuring adequate staffing and supervision at the early voting site including the selection of the site supervisor.
- 11.2** The site supervisor shall operate in the same manner and have the same authority as a municipal clerk operates in an election day polling place.
- 11.3** The site supervisor for the early voting site must be listed in the early voting plan.

12. TABULATORS AND EARLY VOTING POLL BOOK LAPTOPS AT EARLY VOTING SITE(S).

- 12.1** Prior to the submission of the early voting plan, the following actions will be provided, and items secured:
 - 12.1.1** The City of Mount Pleasant will provide 1 tabulator and 1 early voting poll book laptop or other voting equipment per early voting site.
 - 12.1.2** The City of Mount Pleasant Board of Election Commissioners will conduct testing of the electronic voting equipment.
- 12.2** The Coordinator will be responsible for taking necessary steps to set up the early voting poll book and early voting poll book laptops.
- 12.3** Tabulators and early voting poll book laptops used at each joint early voting site will have singular configuration as set forth in MCL 168.720j(5).

13. CLOSING PROCEDURES DURING EARLY VOTING AND ON ELECTION DAY

- 13.1** During early voting, the Coordinator must ensure compliance with the closing procedures described in MCL 168.720j(8) and 720j(9) and any instructions issued by the Secretary of State
- 13.2** During early voting, the Coordinator must ensure that specified election materials are secured in compliance with MCL 168.720j(10) and any instructions issued by the Secretary of State.
- 13.3** At the conclusion of Election Day, the Coordinator must ensure compliance with the closing procedures described in MCL 168.720j(11) and any instructions issued by the Secretary of State.

14. CANVASS OF EARLY VOTE RETURNS AND REPORTING OF EARLY VOTING RESULTS

- 14.1** The Board of Election Commissioners responsible for appointing election inspectors for early voting is responsible for appointing the receiving board or group of election inspectors to canvass the early vote returns on Election Day and report early voting results to the county clerk.
- 14.2** At the conclusion of Election Day, the Coordinator must ensure compliance with the canvass and reporting requirements described in MCL 168.720j(11)-(14) and MCL 168.801-810.

15. EXECUTION OF MUNICIPAL JOINT EARLY VOTE SITE AGREEMENT.

- 15.1** The Municipalities understand and agree that this Agreement must be finalized and signed by the Municipalities:
 - 15.1.1** No later than 125 days before the first regularly scheduled statewide or federal election in each even numbered year.
 - 15.1.2** No later than 90 days before a special statewide or federal election.

16. EARLY VOTING PLAN.

- 16.1** The Municipalities understand and agree that no later than 120 days before the first statewide or federal election in each even numbered year, the Coordinator will be responsible for ensuring an early voting plan is filed with the county clerk of the county in which the Municipalities are located.

17. NOTICE TO SECRETARY OF STATE OF CHANGES TO LOCATIONS, DAYS, AND HOURS OF EARLY VOTING.

- 17.1** No later than 45 days before the first early voting day allowed by statute, the Coordinator will be responsible for providing the Secretary of State any changes made to a previously submitted early voting plan that affect the locations, dates, and hours of operation for the early voting site operated by the Municipalities.

18. DURATION OF MUNICIPAL JOINT EARLY VOTE SITE AGREEMENT.

- 18.1** This Agreement and any amendments will be effective when signed and executed by the parties, as evidenced by the signature of each municipal clerk.
- 18.2** The Municipalities agree this Agreement will stay in effect unless and until it is cancelled or terminated.
- 18.3** Either party may terminate this Agreement by providing the other party at least 30 days prior written notice. Written notice shall be provided either by mail or hand delivery to the respective clerk of the Municipality.

19. CANCELLATION, MODIFICATION, AND TERMINATION OF MUNICIPAL JOINT EARLY VOTE SITE AGREEMENT.

- 19.1** If the parties terminate the Agreement for any reason, the clerk of each Municipality must submit a revised early voting plan to the Department of State outlining the manner in which early voting will be provided.
- 19.2** If a party withdraws from the Agreement for any reason, the clerk of the Municipality withdrawing from the Agreement must submit a revised early voting plan to the Department of State outlining the manner in which early voting will be provided. A party to a municipal Agreement may withdraw from the Agreement by providing at least 30 days' written notice to the other parties to the Agreement.
- 19.3** A party may not withdraw from the Agreement during the period beginning 150 days before the first statewide November election in an even numbered year and ending on the completion of the county canvass for the statewide general November election in that even numbered year.
- 19.4** If the Agreement covers any elections in addition to statewide and federal elections, a party may not withdraw from the Agreement during the period beginning 150 days before the election covered under the Agreement and ending on the completion of the county canvass for that election.

Printed name of Clerk 1

Signature of Clerk 1

Date

Printed name of Clerk 2

Signature of Clerk 2

Date

EXHIBIT A: Early Voting Plan

No later than 120 days before the first statewide or federal election in each even numbered year, the coordinator is responsible for ensuring an Early Voting Plan, covering the parties to the Municipal Agreement, is filed with the county clerk of the county in which the municipalities are located.

Not less than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made to a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating municipalities. This ensures that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

Plan Coverage: Municipal Agreement

Coordinator of Municipal Agreement:

| Name of Coordinator | Position | Email Address | Phone Number |
|---------------------|----------|--|--------------|
| Heather Bouck | Clerk | hbouck@mt-pleasant.org | 989-779-5374 |

Municipality 1:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| City of Mt Pleasant | Heather Bouck | 5 | 10,579 |

Municipality 2:

| Name of municipality | Clerk of municipality | Number of precincts in municipality | Number of registered electors in municipality |
|----------------------|-----------------------|-------------------------------------|---|
| Union Township | Lisa Cody | 3 | 7,315 |

Early Voting Location Information:

| | Early voting site #1 | Early voting site #2 | Early voting site #3 |
|------------------------------------|----------------------|----------------------|----------------------|
| Location of site | Powers Hall, CMU | | |
| Municipalities served at site | 2 | | |
| Number of Election Workers at site | 6 | | |

| | | | |
|--|---------|--|--|
| Is this an EV site for all 9 days of Constitutionally-required early voting? (Y/N) | Yes | | |
| Hours for 9 days of Constitutionally-required early voting | 8am-4pm | | |
| How many (if any) additional days of early voting will be provided at this site? | None | | |
| Hours for any additional days of early voting | None | | |
| Is this site ADA compliant? | Yes | | |
| In selecting this site, did you take into account expected turnout, population density, public transportation, accessibility, travel time, travel patterns, and any other relevant considerations? | Yes | | |

Early Voting Equipment Information:

| | Early voting site #1 | Early voting site #2 | Early voting site #3 |
|---|----------------------|----------------------|----------------------|
| Number of tabulators at site | 1 | | |
| Municipality responsible for providing tabulators | City of Mt Pleasant | | |
| Number of early voting poll book laptops | 1 | | |
| Municipality responsible for providing early voting poll book laptops | City of Mt Pleasant | | |
| Clerk responsible for taking the necessary steps to set up the early voting poll book laptops | City of Mt Pleasant | | |
| Board of election commissioners responsible for testing equipment | City of Mt Pleasant | | |

EXHIBIT B: SITE SUPERVISORS

Early Voting Site Supervisors:

| | Supervisor at Early voting site #1 |
|--------------------|------------------------------------|
| Early Voting Day 1 | Heather Bouck/Lisa Cody |
| Early Voting Day 2 | Heather Bouck/Lisa Cody |
| Early Voting Day 3 | Heather Bouck/Lisa Cody |
| Early Voting Day 4 | Heather Bouck/Lisa Cody |
| Early Voting Day 5 | Heather Bouck/Lisa Cody |
| Early Voting Day 6 | Heather Bouck/Lisa Cody |
| Early Voting Day 7 | Heather Bouck/Lisa Cody |
| Early Voting Day 8 | Heather Bouck/Lisa Cody |
| Early Voting Day 9 | Heather Bouck/Lisa Cody |

Describe the communication strategy for informing electors of their opportunity for early voting:

Press Release to local newspaper, television, and radio stations. Municipal social media channels including Facebook blogs and websites. Inserts in Municipal utility billing materials. Municipal newsletter and announcements at regularly scheduled City Commission Meetings. Postcard sent first class mail.

**CHARTER TOWNSHIP OF UNION, ISABELLA COUNTY, MICHIGAN
RESOLUTION DESIGNATING EARLY VOTING CENTER**

At a regular meeting of the Board of Trustees for the Charter Township of Union, Isabella County, Michigan, held at 7:00 p.m. Easter Time in the Township Hall Board Room at 2010 S. Lincoln Road, Mt. Pleasant, MI on the _____ day of _____, 2023, the following resolution was offered by _____ and seconded by _____:

WHEREAS, the Charter Township of Union Board of Trustees is required by law to provide nine days of early voting for all State and Federal Elections beginning in 2024; and

WHEREAS, the Township will work with the City of Mt. Pleasant and to provide the required nine days of early voting;

WHEREAS, the nine days of early voting will be provided at Powers Hall on the campus of Central Michigan University; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approve the Early Voting Precinct location at Powers Hall on the campus of Central Michigan University; and

BE IT FURTHER RESOLVED, approve the Township Clerk to sign the Agreement and the Early Voting Plan with the City of Mt. Pleasant to offer the nine days of early voting beginning with the Presidential Primary Election in 2024.

Upon Roll Call Vote, the following voted:

| <u>Board of Trustees</u> | <u>Aye</u> | <u>Nay</u> | <u>Absent</u> | <u>Abstain</u> |
|---------------------------------|-------------------|-------------------|----------------------|-----------------------|
| Supervisor Bryan Mielke | _____ | _____ | _____ | _____ |
| Clerk Lisa Cody | _____ | _____ | _____ | _____ |
| Treasurer Kim Rice | _____ | _____ | _____ | _____ |
| Trustee Connie Bills | _____ | _____ | _____ | _____ |
| Trustee Brian Smith | _____ | _____ | _____ | _____ |
| Trustee James Thering | _____ | _____ | _____ | _____ |

RESOLUTION DECLARED ADOPTED.

Lisa Cody, Township Clerk

Bryan Mielke, Township Supervisor